

**DOVER RECREATION COMMISSION
MEETING OF
THURSDAY – March 12, 2009 – 7PM**

MINUTES

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER: Chairwoman Denise Ridner called the meeting to order at 7:00pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

Roll Call

Present: Tom Iwicki, Denise Ridner, Robin Foster, Peter Gori; Carl Rossi , DPW Director ; Luis Acevedo, DPW Superintendent; Alderwoman Carolyn Blackman and Alice Gilbert, Secretary.

Absent: Maribel Garland, Victor Rodriguez, Alderwoman Cindy Romaine.

Present from the Public: Scott Maclean, Cathy McCall, Ben Aragon, Ben Oliveras, Malitza Ruiz, Patrick Fahy, Ed Ridner, and Board of Education President Sue Shauer.

MOTION: To suspend the regular order of the Meeting and open this portion of the meeting to the public made by: Commissioner Robin Foster

SECONDED BY: Vice Chairman Tom Iwicki

ALL IN FAVOR **MOTION CARRIED.**

Open Public Hearing: Chairwoman Ridner opened the hearing by stating on January 29, 2009 there was an incident at East Dover School Gym to which police were dispatched. Complaints have been filed regarding behavior of basketball coaches Cathy McCall and Scott Maclean. They have been notified by certified registered mail and may provide testimony and witnesses on their behalf. Decisions will made in Executive Session following this meeting. She asked Scott Maclean to come forward and address the board.

Scott Maclean read his written statement to the Board.

Vice Chairman Iwicki suggested implementing a policy in basketball where if a team is leading by 20 points or more, the winning team should not press.

Ben Oliveras who was the other referee at the time of the incident gave his account of what happened.

Malitza Ruiz asked about the attendance of commissioners at basketball games. Chairwoman Ridner explained that the Commissioners are assigned a sport and do try to attend some of the games. They are not able to make every event due to their own commitments.

Cathy McCall gave her account of the events that occurred on January 29, 2009.

Chairwoman Ridner explained the importance of following the Code of Conduct.

Sue Shauer spoke about her husband's statement on the incident on January 29th and said that he only wrote what he saw and heard. She said that if there were problems with the Mine Hill coach two years ago, it should have been brought to the attention of this board and he should not have been allowed to attend that game.

Scott Maclean spoke about reporting incidents, stating the heads of the programs do not want issues to be brought before the Recreation Commission.

Chairwoman Ridner said we need to know if there are problems, so incidents like this one can be avoided in the future.

Ed Ridner explained from his experience coaching, that each Sport has their own board and they should take responsibility and remove the coaches as soon as problems occur.

Ben Aragon spoke about his experience coaching Soccer, and stated they can be fined up to \$250.00 for an altercation at a game.

Chairwoman Ridner asked if anyone else wanted to speak about the January 29, 2009 incident. There was no other responses.

Sue Shauer, Board of Education President, said she wanted to speak about an incident that occurred at last night's basketball game at East Dover Middle School gym. She said it was the last game against Jefferson and a Dover girl got injured, screamed and was crying.

The game stopped and they removed her from the basketball court and the game started again.

No one checked on her. No one called the parents. There was no site manager, the girl was left alone. The coach never left the game to check on her. No one called an ambulance. The girl was white as a sheet and could have passed out.

Finally, an EMT from Mine Hill checked on her. No one had an ice pack. The game kept going

She finally called her mother and was picked up outside.

Sue questioned the procedure that needs to be followed when a child is injured, and that there was no first aid kit or ice packs.

Chairwoman Ridner asked Alice if anyone had reported the incident to the Recreation Office. Alice said no one reported the injury or incident to Recreation.

Chairwoman Ridner said she would look into it further. The coaches all have to take the Rutgers Safety class and one of the items discussed is the first aid kit and ice packs.

Soccer Coach Ben Aragon said he was here because he applied for permission to coach with the Dover High School soccer coach on Mondays at DHS gym from 7:30pm to 9:30pm. The Board of Education requests approval from the Recreation Commission for Ben to assist in coaching the high school girls off season training.

MOTION: To return to regular order of meeting and close the meeting to the public made by:

Commissioner Robin Foster

SECONDED BY: Vice Chairman Tom Iwicki

ALL IN FAVOR **MOTION CARRIED.**

Resolution Establishing a Formal Policy for Education and Training

**RESOLUTION
OF THE BOARD OF RECREATION COMMISSIONERS
OF THE TOWN OF DOVER**

WHEREAS, the Board of Recreation Commissioners of the Town of Dover encourages the education and professional development of employees and commissioners as it relates to Recreation,

WHEREAS, the Board of Recreation Commissioners hereby establishes a formal policy for reimbursement for out of pocket expenses such as lodging, mileage, parking, tolls, and meals, (not to exceed \$50.00 per day for meals) for attendance for courses, seminars, and professional conferences relevant to Recreation and the receipts or proof of payment may be submitted for reimbursement of any such expenses

related to travel to authorized meetings, seminars or conferences, as approved by the Recreation Commission.

Be it resolved the above Resolution for Establishing a Formal Policy for Reimbursement of out of pocket expenses for training and travel has been approved and adopted by the Board of Recreation Commissioners at the Town of Dover Board of Recreation Commission Meeting of March 12, 2009.

Attest:

Alice Gilbert, Secretary

Denise Ridner, Chairman

Dated: _____

MOTION: To approve the Resolution Establishing a Formal Policy for Education and Training made by:
Commissioner Robin Foster
SECONDED BY: Vice Chairman Tom Iwicki

ROLL CALL VOTE:

Ayes: Robin Foster, Tom Iwicki, Peter Gori, Denise Ridner.

Noes: None.

ALL IN FAVOR MOTION CARRIED.

Chairwoman Ridner and Secretary Alice Gilbert signed the above Resolution for the record.

Use of Facility Applications:

Chairwoman Ridner reviewed the following applications with the Commissioners:

- 1) DHS Athletic Director, Sean Bullock has requested use **of Crescent Field (Softball field)** for practice only Monday thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00 noon from March 13 thru May 30, 2009.
- 2) DHS Athletic Director, Sean Bullock has requested use **of King II, King III, and King IV** for practice and games Mondays thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00noon.
- 3) Donald Underhill of 107 Princeton Ave. has applied for use of **Water Works Park on Saturday, June 6, 2009** from 12:00noon to 7:00pm for a family party. There will be alcohol served and he will need to obtain a fire permit from the Fire Official for use of grills.
- 4) Adela Hernandez of Morris County Head Start, 18 Thompson Ave, Dover has applied for use of **Water Works Park on Saturday, June 13, 2009** from 10:00am to 6:00pm. No alcohol will be served. Fire permit to be obtained from Fire Official for use of grills.
- 5) Michael Clear, Dover High School Varsity Boys Soccer coach has applied for use of Crescent **field (New turf field)** from June 8 thru August 31, 2009 , Mondays thru Fridays, from 8:00am to 5:00pm and Saturdays from 8:00am to 12:00noon for soccer training. (Lil Kickers program is scheduled on Wednesdays from May 6th thru June 24th from 10:00am to 11:00am).

Board of Education - Applications which require Recreation Commission Approval:

6) Ben Aragon of Dover Strikers Soccer has requested permission to assist Dover High School Coach Ann Clifton with coaching the Dover High School girls off season training with Recreation coach at Dover High School. The permit has been granted to Ann Clifton, however the BOE requests approval from the Recreation Commission for Ben to coach. The permit is for Mondays at DHS Gym from 7:30pm to 9:30pm.

MOTION: To approve the above listed permit applications was made by Vice Chairman Iwicki.
SECONDED BY: Commissioner Robin Foster.
ALL IN FAVOR MOTION CARRIED.

Chairwoman Ridner reviewed the following with the Commissioners:

Board of Education Permits approved:

- 1) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School Gym or DMS Gym (if Graduation) on June 22,23,24,25,26 from 5:00pm to 9:00pm for Red Bull Camp – IN CASE OF RAIN ONLY – for Dover Strikers Red Bull Camp. Approval granted for use of North Dover and Academy St. School gyms to be split in case of rain. No use of DHS Gym. **Need Insurance Certificate from the Red Bulls.**
- 2) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux. Field on June 22,23,24,25,26 from 5:00pm to dusk for Dover Strikers Red Bull Camp. **June 23rd approval is for Hamilton Field due to graduation.**
- 3) Anna Bocchino of Dover Strikers Soccer has applied for use of Hamilton Field – Soccer Field for list of dates from March 7th thru June 30th (List of every date is attached) for practice and games Mondays thru Fridays from 5:30pm to dusk, Saturdays from 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm.
- 4) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux Field from March 10th thru June 20th (list attached) Mondays thru Fridays from 9:00am to 6:00pm, Saturdays from 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm for Soccer practice & games.
- 5) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux. Field from August 1st thru November 30 (attached list of dates) Mondays – Fridays from 5:30pm to dusk, Saturdays 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm for Soccer practice and games.
- 6) Application for Summer Recreation Program to use North Dover gym and classroom for special events and use on rainy and extremely hot days - **Approval granted with stipulation that any special events or speakers must be cleared by the Board of Ed Office.**
- 7) Application for use of Hamilton Field Complex on Friday, July 3, 2008 for Fireworks with rain date of July 10, 2008 from 11:00am to 11:00pm.
- 8) Application for use of Dover High School Parking Lot for parking for parents & children and to allow bus parking to board bus for Dover Recreation Summer Program trips.
- 9) Application for use of Dover Middle School Cafeteria on Saturday, April 4, 2008 from 9am to 12:00noon for Easter Egg Hunt, Rain location only - **approval granted with stipulation that the Board of Education office must be notified on April 3, 2009 if a custodian needs to come in. Custodial fee is \$25.00 per hour.**
- 10) Scott Mack has applied for use of Dover High School Gym for Coaches Basketball game on Friday March 13, 2009 from 5:30pm to 9:00pm or if denied on Friday, he has requested Sunday, March 15, 2009 from 12:00noon to 4:00pm. - approval granted for Sunday, March 15, 2009.

Committee Reports: Luis Acevedo, DPW Supt. gave a short report on work being done to get the fields ready for Spring sports at King Field Complex and Crescent Field. He will tour the parks with Carl Rossi and evaluate what needs to be done at each park. The Mayor also asked Luis to prepare a budget for synthetic turf on the small soccer field at Crescent Field along with concession stand and rest rooms.

Hooley Park - was vandalized but has been cleaned up. Alderman Blackman asked about getting some lighting in the park, it is very dark. Carl Rossi said a security light could be installed to go on from dusk to dawn or a sensor light which would go on if someone approaches that area. Luis Acevedo also discussed King Field, putting fence up, dragging the field and putting up the dog cutouts for goose control.

Special Events:

Discover Dover Day -

Chairwoman Denise Ridner reported on the meeting with core community leaders which was held on March 10th at the Community Children's Museum. Chairwoman Denise Ridner explained the purpose of Discover Dover Day is to showcase our town and promote the many wonderful businesses, restaurants, museums, schools, services and social organizations and historical value of our Town and to do so by keeping Dover in a positive light. She said the response was overwhelmingly positive and everyone signed up for committees to begin work on the event. Discover Dover Day will be held on Saturday, October 3, 2009. The day will begin with the Hope House Walk for Hope. The street festival will be held on Blackwell Street (location yet to be determined) from 12:00noon to 5:00pm The event will be a street festival type of setup with some events occurring in alternate locations. Vendors can set up along the street. Concerts may be held at the Baker Theatre, or a show mobile trailer secured from the county for the venue. The new turf field can be used for demonstration of different sports events and possibly a drum corps exhibition by local corps. (Fusion, Skyliners, Grenadiers, Morris County Police Pipes & Drums). The next meeting will be held on April 6, 2009 at 7:00pm at the Children's Museum and the committees will report on their progress at that meeting.

Easter Egg Hunt - will be held at JFK Park on Saturday, April 4, 2009. Rain location will be East Dover School Cafeteria. Commissioners need to be at the park no later than **9:15am** for setup. If it looks like rain for Saturday we need to make decision on Friday as to whether to go inside or not so the Board of Education can schedule the janitor for Saturday.

Dover Recreation Trips

Friday, June 5, 2009 - Bus trip to NY Botanical Gardens and South Street Seaport. Bus leaves Prospect Street at 8:30am and arrives NY Botanical gardens at 10:00am. Bus leaves the Botanical Gardens at 1:00pm and arrives at South Street Seaport at 2:00pm. Time to explore the Seaport, shop and eat lunch/dinner. Bus leaves South Street at 6:30pm and arrives in Dover by 8:00pm. Price: \$35.00per person \$30.00 Senior Citizen (prices include admission to the Botanical Gardens.) Alice Gilbert reported there are only 7 spaces left.

Saturday, July 11th adult bus trip to Paper Mill Playhouse to see "**The Full Monty**". \$95.00 per person/ \$90 per Senior Citizen, includes Orchestra seat ticket for 8:00pm show, dinner at Charlie Brown's Steakhouse and coach bus transportation. Bus leaves Prospect Street at 5:00pm returns approximately 10:30pm.

Senior Picnic Town Newsletter has the wrong dates - should be Thursday Sept 3rd with rain date of September 4, 2009.

Summer Program - Alice and Denise met with Summer Director Ben Park to go over plans for this Summer. The program is currently on hold until budget review. No letters to employees may be sent out until approval is granted by Finance Committee as per Town Administrator. The extended hours may not be allowed, as per emails from Administrator McDougall, Alderman Picciallo and Alderwoman Romaine.

Fireworks

July 3, 2009 - permit has been granted by the Board of Education for use of the Hamilton Field Complex for July 3rd and rain date of July 10, 2009.

Senior Programs – Both senior groups (Dover Recreation w/ Nancy Hagerich & the Dover Senior Citizen Club) have been displaced from the Moose Lodge. Alice has been working to find a new location. Nancy Hagerich's group has been moved to the Dover Historical Society Building. The owner of Spruce Street Senior Complex has offered use of a meeting room in the Spruce Street Building beginning in May. He will require a certificate of insurance and a signed agreement for use of the space. The Dover Senior group will have to get their own insurance as per Mr. McDougall, because they are incorporated. Nancy's group will be able to get a certificate of insurance from the Town of Dover.

Sport Programs

Little League Baseball - Opening Day Ceremony– will be held on Saturday, April 25, 2009. Signups are being held on Fridays at North Dover School from 6:30pm to 8:00pm.

Soccer - Signups will be held at the American Legion from 7:00pm to 9:00pm on Thursday, March 19th and March 26th. \$25.00/per child for Recreation Soccer \$125.00 for Traveling \$160.00 for Traveling – new players.

Meeting to discuss capping sports

Chairwoman Ridner asked Alice to set up a meeting for the committee of Tom Iwicki, Victor Rodriguez and Luis Acevedo to go over each sport and determine a maximum number of participants for each sport taking into consideration the number of fields and gyms available. This needs to be done as soon as possible. Some of the sports are experiencing extremely low enrollment. Carl Rossi said he would look into the policies regarding sport registrations in his town and report back at next meeting.

Dover Youth Recreation Basketball - Coaches game to be held on Sunday, March 15, 2009, in DHS Gym. The game starts at 1:00pm. Scott Mack has given complimentary tickets to all the Commissioners. There will be a karate demonstration at half time and Met Life will be giving out fingerprint id's for children whose parents would like to have this done. NJ Express semi pro players will be in attendance. Please attend and show your support for the Recreation Basketball program.

Bowling - Alderwoman Blackman reported that the bowling program was almost over, however it has been well attended and there were two teams which met on Thursdays and Saturdays.

Rutger's S.A.F.E.T.Y Clinicians Workshop - Victor Rodriguez completed the class in Atlantic City. A coaches class will be scheduled upon notification that he has passed the exam and is able to teach.

Professional Development and Training for Recreation Commissioners and Staff

Rutgers University is offering a class "**Enhancing Parent-Coach Relations: The Recreation Administrator's Role**" which will be held on **Thursday, March 26, 2009 from noon to 2:00pm** at the

Tamblyn Civic Center in Rutherford, NJ. Cost of the class (**includes lunch**) is **\$20.00** which will be reimbursed to any Commissioners who would like to attend. The instructor is Gregg Heinzmann, Director of the Youth Sports Research Council at Rutgers University. Commissioner Robin Foster and Chairwoman Denise Ridner, and Alice Gilbert will attend.

Correspondence: Chairwoman Ridner reviewed the correspondence with Commissioners:

Received:

- 1) Emails from Paul McDougall, Alderwoman Romaine and Alderman Picciallo regarding the Summer Program Budget and hiring, advertisement, all at a standstill until the budget is reviewed and approval is granted.
- 2) Correspondence for personnel issues regarding incident of January 29, 2009 and other issues.
- 3) Emails from Paul McDougall regarding the Senior Citizen's groups and insurance concerns for moving them to Spruce Street Complex.
- 4) Email from Sean Bullock, Athletic Director regarding two week camp/clinics for June 29th - July 3rd and July 6-9th for sport clinics to establish positive relationship between High School and Community Youth Programs.
- 5) Correspondence from Attorneys regarding personnel issues.
- 6) Bill from D&G Sports with letter regarding outstanding balance past due.
- 7) **Sean Bullock submitted the agenda from his meeting with coaches regarding Recreation/High School programs - copy in your folders.**

Sent:

- 1) Letter to Wilkerson Ramos, as per Attorney Dave Pennella.
- 2) Letters sent certified mail to Cathy McCall & Scott Maclean regarding incident of January 29th as per Attorney Pennella.
- 3) Letter regarding personnel matters as instructed by Attorney Pennella.
- 4) Letter to Anna Bocchino advising her that a certificate of insurance is required for use of Town Of Dover and Board of Education Property for the Red Bulls Camp, naming the Town of Dover and Board of Education as additionally insured from the Red Bulls Organization for soccer camp to be held June 22-26th.
- 5) Letter to Mr. Vanderhoof advising him that Cathy McCall has relinquished use of East Dover School Gym and requesting permission for Little League to use the gym for the remainder of the dates.
- 6) Invitations to social organizations for Discover Dover Day meeting at the Community Children's Museum on Tuesday March 10, 2009 at 7:00pm.

Voucher List -

P.O. # 09-00339 TJ Trophy	\$45.00	Nameplates for Commissioners
P.O. 309-00341 Parker Publications	<u>\$28.16</u>	Legal Notice Meeting Schedule
Approval of Vouchers:	\$73.16	Total

MOTION: To approve the Voucher List was made by:
Commissioner Robin Foster.

SECONDED BY: Vice Chairman Tom Iwicki.

ALL IN FAVOR **MOTION CARRIED.**

Minutes of February 5, 2009 Meeting - with corrections per Chairwoman Ridner

MOTION: To approve the Minutes was made by:
Commissioner Robin Foster.

SECONDED BY: Vice Chairman Tom Iwicki.

ALL IN FAVOR **MOTION CARRIED**

Chairwoman Ridner asked if anyone had anything else to discuss?

Commissioner Robin Foster said he would like to discuss the issue of having every coach fingerprinted. Discussion took place regarding the expense and feasibility of fingerprinting. Alice explained the Dover Police will not do fingerprinting. The state has contracted a company called Sagem Morpho and the cost is approximately \$75.00 per person. Chairwoman Ridner asked Alice Gilbert to see if there were any grants available through Homeland Security for cost of fingerprinting.

Alice Gilbert read the Resolution to go into Executive Session into the record as follows:

**RESOLUTION OF THE TOWN OF DOVER RECREATION COMMISSION
TO GO INTO EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12, b provides an exception to the Open Public Meetings Act allowing executive session discussion for deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party; and

WHEREAS, complaints have been received regarding violation of the Code of Conduct of the Town of Dover by Basketball Coaches Cathy McCall and Scott Maclean on January 29, 2009,

WHEREAS, Cathy McCall and Scott Maclean have had the opportunity to address the commission and provide witnesses and testimony at this meeting,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Town of Dover Recreation Commission, Morris County, New Jersey as follows:

1. The commission shall adjourn to executive session for deliberation on the decision of action to be taken regarding Cathy McCall and Scott Maclean and their participation in coaching youth sports for the Town of Dover.

TOWN OF DOVER RECREATION COMMISSION

by: _____
Denise Ridner, Chairwoman

Alice Gilbert, Secretary Dover Recreation Office

Signed by Denise Ridner and Alice Gilbert 3/12/09

MOTION: To go into Executive Session as per the Resolution was made by Vice Chairman Tom Iwicki
SECONDED BY: Commissioner Robin Foster
ALL IN FAVOR MOTION CARRIED.

EXECUTIVE SESSION

**RETURN TO REGULAR ORDER OF THE MEETING:
ROLL CALL**

PRESENT: Chairwoman Denise Ridner
Vice Chairman Tom Iwicki
Commissioner Robin Foster
Commissioner Peter Gori
Luis Acevedo, DPW Superintendent
Alice Gilbert, Secretary
Aldерwoman Carolyn Blackman

PUBLIC: NO ONE WAS PRESENT FROM THE PUBLIC.

Secretary Alice Gilbert read into the record the formal action and decision of the Board as follows:

The Recreation Commission met in Executive Session following an Open Public Hearing this evening
The Recreation Commission rendered the following decisions which will be forwarded to the Town Attorney and letters sent to both parties as follows:

- 1) Scott Maclean
11 George St.
Dover, NJ 07801

The Commission found Scott Maclean to be in violation of **article #15** in the Town of Dover Athletic Code of Conduct Ordinance #05-2006 whereby he did participate in a confrontation with the Mine Hill Coach during the game, in front of the children. The Commission would like to issue a written warning to Mr. Maclean advising him of the violation, which will be kept on file in the Recreation Office. They require him to write a letter of apology to both Dover Recreation Commission and Mine Hill Recreation for violation of the Code of Conduct Ordinance.

- 2) Cathy McCall
69 W. Blackwell St.
Dover, NJ 07801

The Commission found Cathy McCall to be in violation of the Town of Dover Athletic Code of Conduct Ordinance #05-2006 on #'s **5, 6, 8 and 15** for the following reasons:

- 1) Article #5 -Ms. McCall was not a positive role model for her child and although she was not serving a coaching capacity at the time of the confrontation, she could have just walked away and not moved toward the coach from Mine Hill, knowing she had a past history with him. She did not show respect and courtesy or demonstrate positive support for all players, coaches, officials and spectators.

